

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

REGD

No. CBSE/Aff./330154/2006/526724-728

2/3/06

The Manager,
Vivekanand Mission School,
Biley Vihar, Daudnagar,
Distt. Aurangabad,
BIHAR-824113.Sub: Fresh Composite Provisional Affiliation to the above said school
upto Secondary Level.

Sir/Madam,

With reference to your application dated 29.06.2005 and subsequent correspondence with the school/inspection in this regard, I am directed to convey the sanction for Provisional/Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f 01.04.2006 to 31.03.2009.

The above sanction is subject to the fulfillment of the following conditions:

2. The school will follow the national syllabus for the middle classes.
3. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
4. The school shall appoint only qualified and eligible staff.
5. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
6. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
7. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
8. The school will provide Laboratories, Library and other facilities as per norms of the Board.
9. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
10. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
11. Service conditions, pay and allowance and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
12. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
14. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
15. No unrecognized classes shall run within the premises of the school or outside in the same name of school.

(Signature)
Manager

Manager
Vivekanand Mission School
Biley Vihar,
Daudnagar (Aurangabad) Bihar
Daudnagar, Aurangabad, Bihar

(Signature)
Principal
Vivekanand Mission School
Biley Vihar, Daudnagar,
Distt. Aurangabad (Bihar)
Distt. Aurangabad (Bihar)

16. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
17. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
18. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
19. The affiliation Code Number allotted to your school is 330154. This may please be noted and quoted for any correspondence with the Board.
20. Annual fee @ Rs.1000/- per annum for the year(s) 01.04.2006 to 31.03.2009 (03 yrs.) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.)
21. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee and other essential documents in the preceding year before the expiry of the date.
22. Renewal of Registration of Society be ensured.
23. The school is also advised to implement Rule 11, Sub. Clause (3) of chapter-2 of Affiliation Bye-laws whereby it is required that all the affiliated schools will grant full waiver of fees (except the meal and transportation fees) from class VI onwards to each girl student who is also the single child of her parents. You are also advised to furnish regular quarterly report to the Board in the prescribed proforma (As per Annexure-A) enclosed.
24. Other conditions as per Annexure-B (enclosed).
25. The school is required to appoint a regular HM/Principal at the earliest and revised the pay scale at par with the State/Central Govt.
26. The school is required to constitute the School Managing Committee as per Affiliation Bye-Laws of the Board.
27. The school is required to appoint a trained Librarian and Physical Education Teacher and submit a copy of his/her appointment letter/joining report to this office.
28. The school is required to purchase books related to Secondary Classes especially IX & X for the school library.
29. The school is required to pay the salary to the staff through bank.
30. The school is required to develop the playfield as it has big ground at left side of the school building.
31. The school is required to enhance the rate of DA.
32. The school is required to ensure the above within three months of issue of the letter.

Yours faithfully,

(JOSEPH EMMANUEL)
ASSISTANT SECRETARY (AFF)

No. CBSE/Aff./330154 /2006/

Copy to:-

1. The Principal, Vivekanand Mission School, Biley Vihar, Daudnagar, Distt. Aurangabad, Bihar-824113.
2. Shri Hem Chandra Jha, Joint Secretary, Govt. of Bihar, Manav Sansadahn Vikas Vibhag, Patna.
3. The Regional Officer, CBSE, 35-B, Civil Station, M.G. Marg, Civil Lines, Allahabad-211001 (U.P.)
4. The A.M.C., CBSE, Preet vihar, Delhi.

ASSISTANT SECRETARY (AFF)

[Signature]
Manager
Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

[Signature]
Principal
Vivekanand Mission School
Biley Vihar, Daudnagar
Distt. Aurangabad (Bihar)

QUARTERLY REPORT ON FEE CONCESSION FOR THE QUARTER ENDING

Annexure-A

1.	Name of the school with complete postal address including pin code	
2.	Status of the School Middle/Secondary/Senior Secondary.	
3.	Total No. of students in the school	
4.	Total No. of girl students in the school	
5.	No. of girl students in the school from Class VI to XII	
6.	Out of No. of girls students indicated at 5.above, the No. of girls students who are the <u>only child in the family</u>	
7.	Break up and amount of fee concessions offered quarterly to all girl students mentioned at 6 above.	<p>Heads of Amount(Rs) fees</p> <p>1. Tuition fee</p> <p>2. etc.</p> <p>3. etc.</p>
8.	Cumulative total of fee concession granted (Rs) till the quarter ending _____	
9.	Out of No. of girl students indicated at 5 above, the No. of girl students who also have only one female sibling(irrespective of whether they are studying in the same school or elsewhere	
10.	Whether school is extending 50% fee waiver to both the girl students mentioned at 9 above	Yes/No
11.	Break up and amount of fee concessions offered quarterly to all such girl students mentioned at 10 above(if the answer to 10 above is yes)	<p>Heads of Amount(Rs) fees</p> <p>1. Tuition fee</p> <p>2. etc.</p> <p>3. etc.</p>
12.	Cumulative total amount of fee concession granted (Rs) till the quarter ending _____ (if the answer to 10 above is yes)	
13.	Grand total of fee concession granted(Rs) till the quarter ending _____ (Row 8 + Row 12)	
14.	Any other remarks	


Manager
Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar


Principal
Vivekanand Mission School
Biley Vihar, Daudnagar
Dist:- Aurangabad (Bihar)

Annexure 'B'

CENTRAL BOARD OF SECONDARY EDUCATION

SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR,
DELHI-110 092.

Affl.No.: 330154

Other Conditions:

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorised classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of affiliation bye laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Mmanagement/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W-P Criminal No. 666-70 of 1992 Vishakha and other State of Rajasthan and others delivered on 13.8.1997.
10. Rs 3,000/- on account of annual fee for the 03 years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-

Upto	500	Students	Rs.60,000/-
501	750	"	Rs.80,000/-
751	1000	"	Rs.1,00,000/-
1001	1000	"	Rs. 100/- per student round to nearest thousand.

Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the Institution under any circumstances what so ever.

Principal
Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.-Aurangabad (Bihar)



Phone: 011-22426938
22509252-59, Ext. 225/302
Email: cbseedi@nda.vsnl.net.in

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

(AFFILIATION BRANCH)

REGD.

CBSE/AFF/330154(SS-00332-0910)/2009 / 195635

Date: 11.09.2009

16

✓ The Manager
Vivekanand Mission School
Biley Vihar, Daudnagar
Distt. Aurangabad
Bihar - 824113

Sub: Upgradation in respect of above said school

Sir/Madam,

With reference to your application dated 24/05/2008 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 01.04.2009 to 31.03.2012 in the following subjects:-

- (a) Languages:- English Core, Hindi Core, Sanskrit Core
(b) Elective Subjects:- Economics, Mathematics, Physics, Chemistry, Biology, Physical Education, Business Studies, Accountancy, Entrepreneurship, Computer Science, Music Hind Vocal.

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:-

1. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
2. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
3. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
4. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
5. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.

Manager

Vivekanand Mission School
Biley Vihar
Daudnagar (Aurangabad) Bihar

Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt. - Aurangabad (Bihar)

Contd.2

6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

7. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

(i)	Area of school campus	-	10117.14 Sq. Mtrs. (2.5 acres)
(ii)	Total built up area	-	802.65 Sq. Mtrs.
(iii)	Area of play ground	-	5856.5 Sq. Mtrs.
(iv)	No. of class rooms	-	25
(v)	No. of labs	-	01
	Biology	-	01
	Physics	-	01
	Chemistry	-	01
	Math Lab	-	01
	Computer Science Lab	-	01
	Composite Science Lab	-	-

(vi) Size and number of books in the Library - Size (11'x24'), No. of Books 6656.

8. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
9. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
10. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2009 to 31.03.2012) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.).
11. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of Rs. 12,500/- and other essential documents in the preceding year before the expiry of the date.
12. The school will open CBSE pattern classes XI w.e.f. 01.04.2009. Accordingly, 1st Batch of class XII of the school will be appearing at the CBSE Examination to be held in 2011.
13. Other conditions are as per Annexure 'A' enclosed.

Special conditions to be complied within three months:-

1. The school is required to appoint trained and qualified teachers in place of 04 untrained teachers.
2. The school is required to pay regular pay scales and allowances to all staff at par with State Govt. norms instead of consolidated salary.
3. Computer lab must have internet facility.

Yours faithfully,



(KHUSHAL SINGH)

ASSISTANT SECRETARY (AFF)



Manager

Vivekanand Mission School

Biley Vihar

Patna, Aurangabad, Bihar



Principal

Vivekanand Mission School

Biley Vihar, Patna

Distt. - Aurangabad (Bihar)

Central Board of Secondary Education

2, Community Centre, Shiksha Kendra,
Preet Vihar, Delhi - 110301

Affn. No. 330/54.....

Other Conditions :

Conditions for which Compliance to be submitted with in three months from the date of issue of sanction letter :-

1. Running /Starting of class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level /Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE Affiliated school Building/premises.
4. The Board would not allow any transfer of property/sale of school by one Society /Management / Trust to another Society / Management / Trust through agreement /sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the board shall withdraw its affiliation with immediate effects.
5. Pay and allowances to staff should be revised from time to time to bring it at par with that to the State Government.
6. The service conditions be strictly followed as per State Education Act and staff be given appointment / Confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV
8. The School shall maintain Section teacher Ratio at least 1:1:5 at each level i.e. primary (I-V) Secondary (VI-X) and Sr. secondary (XI-XII)
9. The school has to constitute a committee for protection of women from sexual harrasment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No. 666-70 of 1992 Vishakha and others state of Rajasthan and others delivered on 13/08/1997.
10. Rs. 420/- on account of annual fee for 03..... years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below :-

Upto -	500	Students	Rs. 60,000
501 -	750	"	Rs. 80,000
751 -	1000	"	Rs. 1,00,000
above	- 1000	"	Rs. 100/- per student rounded to nearest thousand

The intrest accruing out of the deposit of reserve fund made by the institution at the time of Affiliation / extension of affiliation be not withdrawn by the management under any circumstances what so ever.

[Signature]
Manager
Vivekanand Mission School
Biley Vihar
Deudnagar, Aurangabad, Bihar

[Signature]
ASSTT./DEPUTY SECRETARY (Aff.)

[Signature]
Principal
Vivekanand Mission School
Biley Vihar, Deudnagar
Distt - Aurangabad (Bihar)

247



Phone: 011-22426938
22509252-59, Ext 225/302

Email: sedli@nda.vsnl.net.in

CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110 301

SPEED POST

CBSE/AFFL/330154(EX-01222-0910)/2009 / 189307

Dated 16.07.2009

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✓ The Manager
Vivekanand Mission School
Biley Vihar
Daudnagar Distt.
Aurangabad
Bihar - 82411

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2009

Sir/Madam,

With reference to your online application dated 29.05.2008 on the subject cited above, I am directed to convey sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination** for a further period of Five year(s) w.e.f. 01.04.2009 to 31.03.2014 subject to the fulfillment of the following conditions:-

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:-

- ✓ 9.8.8
1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
 2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
 3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires.
 4. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

5. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.

6. Other conditions are enclosed as per Annexure 'A'.

7. Special conditions to be complied within three months:-

- The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.**
- The school is required to submit a copy of EPF challen through which EPF is deposited in the concerned department.
- The enrollment is high in each section. The school is required to restrict the number of students upto 40 only in each section. *Strictly as per norms of the Board*
- The school is required to forward a panel of five Principals (inclusive of at least 2 Principals from nearby JNV/KV) to enable the Board to consider the approval of Board's nominee in School Managing Committee as per the provisions of Affiliation Bye Laws of the Board.

Yours faithfully,



(KHUSHAL SINGH)

ASSISTANT SECRETARY (AFF)

Encl: As above

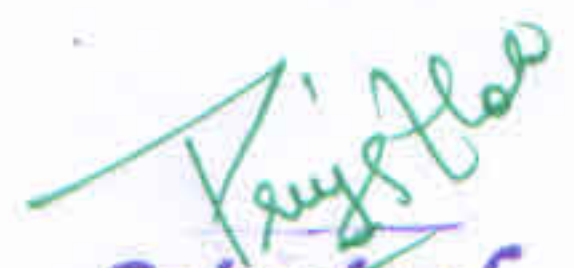


Manager

Vivekanand Mission School

Biley Vihar

Daudnagar, Aurangabad, Bihar



Principal

Vivekanand Mission School

Biley Vihar, Daudnagar

Dist.- Aurangabad (Bihar)

Central Board of Secondary Education

2, Community Centre, Shiksha Kendra,
Preet Vihar, Delhi -110301

Affln. No. 330/54.....

Other Conditions :

Conditions for which Compliance to be submitted with in three months from the date of issue of sanction letter :-

1. Running /Starting of class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level /Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE Affiliated school Building/premises.
4. The Board would not allow any transfer of property/sale of school by one Society /Management / Trust to another Society / Management / Trust through agreement /sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the board shall withdraw its affiliation with immediate effects.
5. Pay and allowances to staff should be revised from time to time to bring it at par with that to the State Government.
6. The service conditions be strictly followed as per State Education Act and staff be given appointment / Confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV
8. The School shall maintain Section teacher Ratio at least 1:1:5 at each level i.e. primary (I-V) Secondary (VI-X) and Sr. secondary (XI-XII)
9. The school has to constitute a committee for protection of women from sexual harrasment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No. 666-70 of 1992 Vishakha and others state of Rajasthan and others delivered on 13/08/1997.
10. Rs. on account of annual fee for..... years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below :-

Upto -	500	Students	Rs. 60,000
501 -	750	"	Rs. 80,000
751 -	1000	"	Rs. 1,00,000
above -	1000	"	Rs. 100/- per student rounded to nearest thousand

Guish
Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Principals
Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

The intrest accruing out of the deposit of reserve fund made by the institution at the time of Affiliation / extension of affiliation be not withdrawn by the management under any circumstances what so ever.

Gram: CENBOSEC, Delhi-92
Email: cbseedi@nda.vsnl.net.in
Website: www.cbse.nic.in



Phone: 011-22426938
22509252-59, Ext. 225/302
Fax: 22515826

Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

SPEED POST

CBSE/AFF/330154/EX-01075-1213/2012/409652

Date: 4.04.2012

The Principal,
Vivekanand Mission School,
Biley Vihar Daud Nagar
Distt Aurangabad Bihar-824113

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2012.

Sir/Madam,

With reference to your online application dated 29/6/2011 on the subject cited above, I am directed to convey sanction for extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five years w.e.f. 01.04.2012 to 31.03.2017 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/ Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month.(Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Category	Area of land	No. of students	
	(i) Secondary School	2000 sq. mtrs	600 upto Class X	
	(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII	

Page 1 of 2

Manager

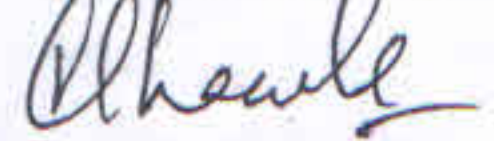
Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

6. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. Other conditions are enclosed as per Annexure 'A'.
 - a. The School Managing Committee has not been constituted as per Affiliation Bye-laws, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is required to forward a panel of 5-6 names of persons (at least 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
 - b. The school is required to furnish a copy of EPF Challan of latest month.
 - c. The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
 - d. The school is strictly advised to restrict its enrolment upto optimum number of 40 students in each section as per norms.

Yours faithfully,



ASSTT. SECRETARY (AFF)

Encl: As above


Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar


Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln. No. -----330154-----

Other Conditions:

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of provisional affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye-laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. **5-6 names of persons (atleast 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.**
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997.
10. **The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-**

Upto -	500	Students	Rs.60, 000/-
501 -	750	"	Rs.80, 000/-
751 -	1000	"	Rs.1,00,000/-
Above -	1000	"	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

[Signature]
Manager

Vivekanand Mission School
 Biley Vihar
 Daudnagar, Aurangabad, Bihar

[Signature]
ASSTT. SECRETARY (AFF)

Principal
Vivekanand Mission School
 Biley Vihar, Daudnagar
 Distt.- Aurangabad (Bihar)

Phone: 011-22520242 (Technical Query)
Phone: 011- 22528257 (General Queries Reg. Affl.)
Fax: 011-22540655 (Aff)



E-Mail: cbse.aff@nic.in
Website: www.cbse.nic.in
Affiliation Website: www.cbseaff.nic.in

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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 092

REGD./SPEED POST

No. CBSE/Aff./330154/EX-02460-1718/2016

11162542

Dated: 21.11.2016

The Manager,
Vivekanand Mission School,
Biley Vihar Daud Nagar,
Distt Aurangabad Bihar-824113.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2017 - reg.

Sir/Madam,

This is with reference to your online application dated 30/06/2016 on the subject cited above.

In this connection, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior Secondary School Examination** for a further period of **Five years w.e.f. 01.04.2017 to 31.03.2022** subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes and senior secondary classes:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11).
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) Schools running on less than 01 acre campus shall restrict number of students as follow:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

Contd....2/

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. Special conditions to be complied within three months:-
 - a) The enrolment of students in many sections is **high**. Hence, the school is strictly advised to maintain optimum number of **40 students** in each section as per norms.
 - b) The school is required to submit its comments on the **complaint** as forwarded vide this office letter dated 03.12.2015 (copy enclosed) separately within 15 days of receipt of this letter, failing which action as per provisions of affiliation bye laws of the Board will be initiated against the school.

***The Extension of Provisional Affiliation up to Senior Secondary level w.e.f. 01/04/2017 to 31/03/2022 has been granted provisionally subject to the conditions that the school will pay the pay scale and allowances which should at least be at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6th Central Pay Commission of Govt. of India in respect of its teachers and will make the payment through ECS mode with proper deduction of EPF and other facilities as per norms of the Board. The school is also required to furnish the details of teacher's qualifications.

DEPUTY SECRETARY (AFF)

Encl: As above.
Copy to:

1. The Principal, Vivekanand Mission School, Biley Vihar Daud Nagar, Distt Aurangabad Bihar-824113.
2. The Regional Officer, RO, CBSE, Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna-800 014 (Bihar).
3. The RO (T), Amc, CBSE for Directory Updation.

[Signature]
12/11
DEPUTY SECRETARY (AFF)

[Signature]
Manager
Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

[Signature]
Principal
Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.


Affln. No.330154-Ex-02460-1718/2016

Provisions of Affiliation bye laws for adherence:-

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization**:-
 - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - b) As per rule no. 19.1 (ii)a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
 - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.

Contd..


Manager
Vivekanand Mission School
 Biley Vihar
 Daudnagar, Aurangabad, Bihar


Principal
Vivekanand Mission School
 Biley Vihar, Daudnagar
 Distt.- Aurangabad (Bihar)

9. Continuous sponsoring of students at board examination is to be made as per rule 13.12 (iv).
10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
11. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'Persons with Disabilities Act 1995'.
13. Health, sanitation and fire safety should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. School infrastructure and teachers for examinations conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
18. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of Affiliation/ Examination Bye Laws for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.


Manager
Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Sd/-
DEPUTY SECRETARY (AFF)

Principal
Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

The Manager,
VIVEKANAND MISSION SCH DAUDNAGR AURANGABAD BIHAR
VIVEKANAND MISSION SCHOOL, BILEY VIHAR, DAUDNAGAR
BIHAR, AURANGABAD, 824113
(M: 06328-7033826668)

SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level.

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	330154
School No	65147
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2022 to 31.03.2027

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

Prishk
Manager
Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Prishk
7/2/2022

Prishk
Principal
Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

				(From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	

The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.

The number of sections and students shall be restricted as per the actual facilities in the school.

For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet

Important Notes : 1. The total number of section of the school shall be restricted to 60 as per appendix V and further increase shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws 2. The school is required to set-up Biology and Mathematics lab as per dimension given in Affiliation Bye-laws and upload the videography of the same on the school website under mandatory disclosure section 3. The school is required to appoint Counsellor and Wellness Teacher as per Board's norm. 4. As per the Board examination result reflecting against the school, the school should improve the academic standards for senior secondary classes. 5. The school directed to pay the salary to its staff member through ECS mode only. 6. The school is directed to maintain the section teacher's ratio as per Board's norms. 7. The school is required to renew all the mandatory certificates time to time. 8. The school is directed not to remove the videography link in

Signature
Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar

Signature
Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)

This is an electronically generated document. It does not need any signature.

To verify the authenticity of the document , please visit
(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).


Manager

Vivekanand Mission School
Biley Vihar
Daudnagar, Aurangabad, Bihar


Principal

Vivekanand Mission School
Biley Vihar, Daudnagar
Distt.- Aurangabad (Bihar)